



**WOODPLUMPTON PARISH COUNCIL**  
**MEETING TO BE HELD IN**  
**THE LIBRARY OF ST ANNE'S PRIMARY**  
**SCHOOL, WOODPLUMPTON ROAD, PRESTON**  
**ON MONDAY 17<sup>th</sup> APRIL 2023 at 7.00pm**

**1 APOLOGIES**

**Members are requested to note any given apologies.**

**2 APPROVAL OF THE MINUTES** of the Parish Council Meeting held on 20<sup>th</sup> March 2023.  
**The Chairman is required to sign the Minutes as a true record.**

**3 DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS**

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on the right to participate and vote on that matter – see Standing Order 2020 (13)

**4 PUBLIC PARTICIPATION**

At this point, the meeting will be adjourned for public participation. Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here. **The length of the adjournment will be at the Chairman's discretion.** Matters requiring a Council decision must be included as a specific Agenda item.

An invitation to attend the meeting has been sent to the Police, County and City Councillors.

**5 TRAFFIC CALMING SCHEMES**

**a) The Orchard playing field frontage**

Under MIN 22/163 of the March meeting, Members resolved to defer a decision on the provision of parking spaces along the playing field frontage, until a solution comes forward from residents. A letter has been issued informing residents of the decision.

**Members are requested to confirm if any progress has been made. Members are also requested to consider a further complaint regarding the consultation process.**

During the March meeting, the number of spaces at the Church was questioned and it was noted that parking may be improved if the car park was properly marked. As the car park is not a Council asset, any alterations would require approval from the Church.

**Members are requested to consider if an approach should be made to the Church and if the Parish Council would offer to finance any of the cost.**

**b) Double Yellow lines / junction verge.**

Following the March meeting, LCC officers, who were involved in the planning and design of the traffic calming scheme, agreed to meet with Members of the Council to discuss a variety of concerns. Notes of the meeting have been circulated to Members.

During the meeting, it was explained that LCC Highways have reluctantly agreed that the yellow lines could be reduced at the Parish Council's expense, however, they also made it clear that the verge will continue to be damaged as larger vehicles navigate the junction. There will also be a risk to pedestrians standing at the junction or using the crossing points further up The Orchard. As this situation is not ideal, it was agreed that further discussions should take place with LCC Highways and Community Gateway to see if there is another solution to improve pedestrian safety and protect the verge.

**Members are requested to confirm how to progress the matter.**

**c) Hump gradient**

LCC have acknowledged that the gradients are different but they have stated that the 'ramp' between the road surface and the hump could be altered. In light of this compromise, the full survey of the gradients has been cancelled. Members are requested to **note** that LCC will provide costs for the alterations, which will be reduced if the works are co-ordinated with the works at Whittle Hill which can't start until BT removes their apparatus.

#### d) Catforth Scheme.

At the 31<sup>st</sup> March meeting, LCC stated that they were working on the Catforth costs and an option to use precast humps. They noted the preference for Glasdon Gateways to be used.

**The item remains on the agenda to consider the updated scheme costs, if received.**

#### 6 2022/23 CIL ANNUAL FINANCE REPORTS

**Members are required to approve the attached CIL Infrastructure and Finance Reports.**

#### 7 2022/23 END OF YEAR ACCOUNTS

**Members are required to note and approve the following invoices - paid before the financial year end - in accordance with Standing Order 2020 15 (xii)**

Grounds Maintenance	Preston City Council	£814.00	Ref 106
Parish Lengthsman weeks 48 - 51	B Hill Parish Lengthsman	£900.00	Ref 107
Masonry paint & weedkiller	B Hill Parish Lengthsman	£82.49	Ref 108

The Chairman is requested to verify that the March finance and bank statements have been reconciled. **Members are required to approve the End of Year Account Statement so that the accounts can be passed to the Internal Auditor for inspection.**

#### 8 2023/24 ACCOUNTS FOR PAYMENT AND RECEIPTS

**Direct Debits** - Members are reminded that the Nest Pension and Easy Website contract are paid by Direct Debit. **Members are requested to approve continued payment by direct debit throughout 2023/24.**

**Members are requested to approve the following accounts for payment.**

2022/23 Xmas lights	N Power Business solutions	£33.97
Data Protection renewal	Info Commissioner	£35.00
CPRE Membership	CPRE	£36.00
Spring Newsletter – printing	Preston City Council	£176.25
Spring Newsletter - delivery	J P P Media	£156.60
Spring Newsletter - postage	Julie Buttle	£365.84
Newsletter Envelopes	Julie Buttle	£19.80
2 x 4 pack of multi ink & A4 Paper	Viking – ½ to be refunded by Whitt	£218.56
Hump gradient initial investigation	PSA Design	£570.00
Clerk's April Salary	Julie Buttle	£1259.87
HMRC PAYE	HMRC (to be confirmed – new tax year)	£105.74
Employer Nat Ins	HMRC (to be confirmed – new tax year)	£88.71

#### 9 RENEWAL OF LALC MEMBERSHIP 2023/24

The Parish Council subscribes to the Lancashire Association of Local Councils. LALC provides training, advice and information on local and national policies. **Members are requested to consider renewing the Membership and contributing to the administration of the Area Committee.** The cost of the service is £647.59.

#### 10 DONATION TO CATFORTH VILLAGE HALL

An Electrical Inspection was required at Catforth Village Hall which revealed that old and redundant equipment needed to be replaced along with clipping cables, markings & earthing etc. The cost was in excess of £3,000 and the Village Hall Committee are requesting a donation to recover the expense. Payment can be made under S19 of the Local Government Miscellaneous Provisions Act 1976 and the 2022/23 end of year accounts show unbudgeted CIL interest of £8,978.

**Members are requested to approve the donation from the unbudgeted CIL income.**

## **11 PLANNING APPLICATIONS BEFORE COUNCIL**

**Members are requested to consider and approve the attached delegated comments for March.** All applications can be viewed at [www.preston.gov.uk](http://www.preston.gov.uk)

Members are also requested to comment on and amended plan for application **06/2021/1414** comprising 1. Full planning application for erection of 42no. dwellings; and 2. Outline planning permission for residential development of up to 480no. dwellings seeking approval for access (all other matters reserved) on land south of Bartle Lane, Preston.

## **12 NEW CORRESPONDENCE / ISSUES**

Members may be requested to NOTE any new correspondence or an update on issues not on the Agenda.

**Neighbourhood Plan** – Members are requested to **note** that the City Council consultation concluded on the 22<sup>nd</sup> March and the replies have been referred to the Planning Inspector for examination at the end of April. The City Council remains of the opinion that Policy COM1 conflicts with Policy 1 of the Core Strategy and Policy EN1 of the Local Plan. If the examiner agrees with the City Council, that particular policy will need rewording.

**Facebook complaint** - Members are also requested to **note** that a complaint was received against the Chairman's conduct in response to a Facebook post. The Chairman was requested to respond and the complainant will be advised that they can refer the matter to the City Council Monitoring Officer.

## **13 DATES OF FUTURE MEETINGS**

The next meeting will be the Annual Parish meeting **on Monday 15<sup>th</sup> May 2023 at 6.30pm** which will be followed by the Annual Parish Council meeting after the 5<sup>th</sup> May elections.